



ANNUAL GENERAL MEETING

MINUTES

Date: Tuesday 25 October 2022

Venue: Youth Central, 135 Thirteenth Ave, Tauranga

Attendees: Please see list of attendees attached as Appendix 1.

Introduction

Karakia led by Turi Ngatai

Welcome and brief introduction by the Chair of the meeting Te Horipo Karaitiana, Deputy Chair of Priority One, with special acknowledgement to the Executive Board members present and any Priority One Life Members present.

1. Apologies

- The apologies of those people listed in Appendix 2 were accepted, in particular those of MP Angie Warren-Clarke; Tauranga City Council Commissioners Anne Tolley and Bill Wasley, Executive Board members Simon Clarke, Fiona McTavish, John Holyoake and Peter Tinholt; Life Members Murray Denyer, Murray Hill, Keith Tempest, Tony de Farias, Bruce McCutcheon and Richard Cashmore.

2. Confirmation of 2021 Minutes

- The Chair confirmed that the minutes of the 2021 AGM had been circulated to members and called for agreement they are a true and accurate record of the last AGM.
Moved: Christina Finlayson
Second: Richard Hopkins
- There were no matters arising out of those minutes.

3. Reports

- To receive and consider the Chair and Chief Executive's report including the financial statements for the financial year ended 30 June 2022.
- The Chair opened up the floor for discussion or questions. No questions received.
- The Chair requested to adopt the approval of the report and financial statements.

Moved: Steve Saunders
Second: Kevin Palmer

Accepted
Carried

4. **Appointment of Auditors**

- The Chair recommended Baker Tilly Staples Rodway be reappointed as auditors pursuant to clause 21 of the Rules of the Society.

Moved: Laura Murphy

Second: Dan Kneebone

Accepted

Carried

5. **Appointment of Executive Board members**

- Current board members Jon Murie, Scott McKenzie and Steve Saunders are restanding and a further nomination from Pip Woodward from Otumoetai College.
- The successful appointments are Jon Murie – Craigs Investment Partners, Scott McKenzie – PMG Funds and Steve Saunders – Robotics Plus.
- Thanks to Pip Woodward for standing.

6. **Nigel Tutt, Chief Executive – Priority One review and update**

- Priority One stands for prosperity of the region.
- Time of transition for Tauranga and WBOP – factors driving change are strong and stable governance and TCC, focused on delivery.
- TECT changed Trust structure and University of Waikato have expansion plans for Tauranga campus.
- Private sector investment in the city.
- Economy performed well over last year or so, businesses positive apart from the lack of access to talent, unemployment quite low.
- Restructure at Priority One over the last year and its membership base. Highlights:-
 - Ara Rau – Pathways to Work going from strength to strength, playing a vital role of getting people into jobs.
 - Establishment of University of Waikato R&D Lab in Newton Street.
 - Stadium project progressing – at business case stage.
 - Tauranga CBD Blueprint - \$1.5bn worth of development at the time of printing, close to \$2bn now.

7. **Craig Nees, Chair of BOP Youth Development**

- Craig gave an introduction and overview of the BOP Youth Development Trust and the Youth Centre venue.

8. **Talent section**

- Introduction of the Priority One Talent Action Plan video.
- Tracey Cotter-Martin, Associate Director of Datacom shared her thoughts on what the future of work means for businesses and the staff they want to retain and attract.
- Eli Samuels, Rangitahi from Te Wharekura o Mauao spoke about the importance of clear pathways for Rangitahi and his own experiences.

6. General Business

- The Chair called for any general business or comments. None were raised.
- The Chair thanked the Priority One members and Executive Board. He also thanked the Priority One team and all their hard work and acknowledged the partnership with Toi Kai Rawa.
- Thanks to the key funders, Tauranga City Council, Western Bay District Council and TECT. Also the strategic platinum partners – Element IMF, Trustpower, Port of Tauranga and Zespri and recent new platinum partners Craigs Investment Partners, Ballance Agri-Nutrients.
- Closing karakia led by Turi Ngatai.

The Chair closed the AGM at 5.30pm



Signed: _____
Chair

Date: 12 December 2022

APPENDIX 1 – ATTENDEES

Name	Company
Christina Finlayson	Ballance Agri-Nutrients
Mike Groves	Beca
Craig Nees	BOP Youth Development Trust
Rob Dorey	BSP Advisory Group Limited
Brett Hewlett	Comvita
Jon Murie	Craigs Investment Partners
Nick Pharo	Cucumber
Michael Shaw	Dale Carnegie BOP Waikato
Tracey Cotter-Martin	Datacom
Steve Swallow	Datacom
Melissa Gillingham	Education Tauranga
Kelli Simpson	EMA
Kurt Cordice	Enigmatic Global
Amy Bourke	Fraemohs BOP
Simon Hunt	Fraemohs BOP
Jayzel Borlaza	Global Ambassadors
Simon Collett	HOBEC
Sam Tabak	Holland Beckett
Chris Duggan	House of Science NZ
Andrew Knowles	James & Wells
Kyla Faulkner-Keefe	Kinetic Recruitment
Chris Williams	King St
Jason Chand	MBIE
Carol Ngawati	MBIE
Amiria Ngatai	Ministry of Social Development
Maurice Pohatu	Ministry of Social Development
Sarah Ellis	Ministry of Social Development
Pip Woodward	Otumoetai College
Aifai Esera	Pacific Growth
Mark Irving	Priority One
Darlene Sayers	Priority One
Mary Stewart	Priority One
Meg Davis	Priority One
Melissa Mae	Priority One
Jill Beedie	Priority One
Shane Stuart	Priority One
Greg Simmonds	Priority One
Marissa Nikora	Priority One
Dean Prendergast	Priority One
Vee de Koster	Priority One
Hugh Hutchison	Priority One
Nigel Tutt	Priority One
Gail Elliott	Priority One
Meg Davis	Priority One
Mel Conrad	Priority One
Laura Murphy	Priority One Executive Board
Scott McKenzie	Priority One Executive Board

Dan Kneebone	Priority One Executive Board
Wayne Beilby	Priority One Executive Board
Kevin Palmer	Priority One Executive Board
Steve Saunders	Priority One Executive Board
Marty Grenfell	Priority One Executive Board
Richard Hopkins	Priority One Executive Board
Bill Holland	Priority One Life Member
Warren Banks	Priority One Life Member
Jon Mayson	Priority One Life Member
Lyndon Settle	Quayside Holdings
Gillian Johnston	Sprout Customer Research
Matt Cowley	Tauranga Business Chamber
Lisa Gilmour	Tauranga City Council
Anne Blakeway	Tauranga City Council
Glenda Rowlands	Tauranga Girls' College
Eli Samuels	Te Wharekura o Mauao
Tuihana Walker	The Shine Collective
Meg Jones	The Shine Collective
Jo Nicol	Tirama
Kylie Smallman	Toi Kai Rawa
Katie Hungerford	Toi Kai Rawa
Pascale Hyboud Peron	Venture Centre
James Denyer	Western Bay of Plenty District Council
Jacqui Wren-Hilton	Wharf42 Limited
Richard Dey	William Buck
Turi Ngatai	

APPENDIX 2 – APOLOGIES

Name	Company
Angie Warren-Clarke	Labour MP
Bill Wasley	TCC Commissioner
Anne Tolley	TCC Commissioner
Dan Allen-Gordon	Graeme Dingle Trust
Mark Wynne	Ballance Agri-Nutrients
Fiona McTavish	P1 board - BOPRC
Steven Vincent	Basestation
Wayne Werder	TECT
Jen Scoular	NZ Avocados
Alastair Rhodes	BayTrust
John Holyoake	P1 Board - WBOPDC
James Trevelyan	Trevelyan's
Brendon Smith	Maraama Consulting
Louise Buckley	Katikati College
David Prentice	Manawa Energy
Simon Tong	Craigs Investment Partners
Murray Hill	Priority One Life Member
Murray Denyer	Priority One Life Member
Keith Tempest	Priority One Life Member
Tony de Farias	Priority One Life Member
Debbie Ireland	ShareThePoint
Bruce McCutcheon	Priority One Life Member
Richard Cashmore	Priority One Life Member
Simon Clarke	Priority One Chair
Mike Rogers	BOP Rugby
Rachael Gemming	Ernst Young
Peter Tinholt	Priority One board
Stephen Butler	Trevelyan's
Jaki Lee	Papamoa College
Renee O'Neil	Spark
Alastair Sinton	Mount Maunganui College
Marcus Wilkins	McKenzie Elvin
Andy Suttoon	DrivePM
James Sherson	Young Read Woudberg
John Sternberg	CKL
Sam Uffindell	MP for Tauranga